LYME-OLD LYME PUBLIC SCHOOLS

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REGION #18

Announcement of Vacancy
2018-2019 School Year

Position: Technology Facilitator at Lyme-Old Lyme Middle School
40 hours per week / 12 month position

Job Goal: Ensure school district technology reliably meets educational programming needs.

Qualifications:
Previous experience with technology is required. Teaching or training experience is desirable. Advanced degree or certification in technology is preferred.

Responsibilities:

- Work with the teachers and students to ensure technology supports educational programing. Assist staff with hardware and software issues, help diagnose and repair problems on computer, applications, and audio/visual systems.
- Manage technology help desk, technology inventory and technology request system.
- Proficient in all applications and equipment and operating platforms.
- Proficient performing computer hardware, operating system and software repairs/updates including physically damaged equipment.
- Research new and emerging technologies and resources. Proactively develop working knowledge in new applications, equipment and operating platforms.
- Manage repair schedule to ensure equipment is available, working and ready to meet educational program needs.
- Be available to resolve building technology problems on a timely basis.
- Support state standardized testing.
- Provide staff technology training and instruction.
- Setup and maintain adaptive technologies for special needs students.
- Work with administration for any additional tasks that he/she may assign.

Compensation: $17.70-$23.62 per hour commensurate with experience

Application Procedure: Go to http://www.region18.org/page.cfm?p=1584 and fill out online application

Date of Posting: September 7, 2018
Closing Date: Until Filled

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