



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Building Committee Meeting

Location: High School Media Center

Date: March 18, 2013

Committee Members Present: Russell Gomes, Chairman, Peter Cable; Jeffrey Flower; Dennis Melluzzo; Timothy O'Neill; Bernard Szreders; Alan Todd

Absent: James McFarland; Nina Peck; James Witkins

Administration Present: John Rhodes, Director of Facilities & Technology; James Wygonik, Principal of LOLHS

Others Present: John Scheib, Northeast Collaborative Architects

Chairman Gomes thanked the Interior Punch List Review working group (Mr. Cable, Mr. Szreders & Mr. Todd) for all of their time and hard work.

I. Call to Order:

The meeting was called to order by Chairman Gomes at 7:07 p.m.

II. New Business:

1. Approve NCA Invoice:

Upon motion by Mr. O'Neill, second by Mr. Szreders, the Building Committee approved NCA's Invoice #51 dated 4/1/13 in the amount of \$19,807.00 and to be paid no sooner than April 1, 2013. The motion passed unanimously.

2. Approve O&G Invoice:

Upon motion by Mr. Todd, second by Mr. Cable, the Building Committee approved O&G invoice dated March 14, 2013 application for payment #31 for C.M. project #0288 (period to date: 02/28/13), in the amount of \$540,860.50. The motion passed unanimously.

3. Approve Pending Change Orders:

There were no pending change orders in need of approval.

4. Approve Media Center Sound System Quote:

Mr. Rhodes explained that this sound system will enhance the media center and allow the space to be used with the appropriate technology.

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Upon motion by Mr. Melluzzo, second by Mr. O'Neill, the Building Committee approved the purchase of the High School media center sound system from Unitech in the amount of \$9,624.44. The motion passed unanimously.

III. Old Business:

1. Update the following:

a. Schedule & Budget Status (O&G):

Mr. Rhodes updated Committee members on the progress of the project, explaining that the portables will be leaving on the 1st of April. The furniture arrived [today] for the media center as well as the books that had been in storage. W.B. Mason will have staff on-site assembling the furniture, the District will supply the personnel to reevaluate the book inventory and properly sort and stack.

Mr. Rhodes then updated Committee members on the status of the Commissioning agent; he explained that a letter of performance has been issued to the vendor and they have 48 hours to address outstanding issues. Committee members discussed this issue in length. Mr. Rhodes also noted that Dr. Dest will be on site Wednesday, to address the uneven surface to the new fields; the findings will be reported to the Committee.

b. Update on Energy Grants:

Mr. Rhodes explained that CL&P is in the process of preparing a check in the amount of \$105,000 [which is \$43,000 more than expected] from the Connecticut Energy Efficiency Fund.

He also noted that the Connecticut Clean Energy Fund is expected to grant the District \$262,500k but will require copies of certified payroll from all involved vendors. He is investigating how to approach this as it is a large undertaking.

c. Punch List Review:

Mr. Szreders spoke of the outstanding issues and the Committee briefly discussed.

d. Correspondence:

There was no correspondence to report:

IV. Approval of Building Committee Minutes:

1. February 25, 2013

Mr. Melluzzo made a motion, second by Mr. Flower, to formally accept the February 25, 2013 Building Committee minutes as presented. The motion passed unanimously with the exception of Mr. O'Neill who abstained as he was not present at the February 25th meeting.

V. Adjournment:

Chairman Gomes adjourned the meeting at 8:35 p.m.