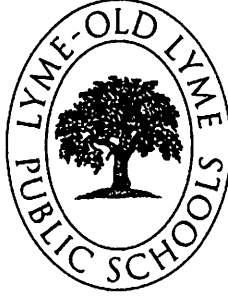


LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas



Challenging * Achieving * Excelling

REGION #18

Special Board of Education Meeting

Center School

January 18, 2017

Board Present: Michelle Roche, Chairwoman; Beth Jones, Vice Chair; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Erick Cushman; Diane Linderman; Nancy Lucas Edson; Mary Powell St. Louis

Absent by Previous Arrangement: Stacy Winchell

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Principal of Lyme-Old Lyme Middle School; Melissa Dougherty, Director of Special Services; Holly McCalla, Business Manager; John Rhodes, Director of Facilities & Technology; Neil Sullivan, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: one townspeople from Old Lyme

The meeting was called to order by Chairwoman Roche at 6:33 p.m. The Pledge of Allegiance was recited. The purpose of the meeting was to hold a budget workshop that included presentations on the proposed 2017-2018 budgets in the areas of Curriculum, Special Education, Facilities, Technology, Operations, and Central Services.

Mr. Neviaser reviewed the following goals to be served by the budget:

- Preserving and building upon the high standards of education in LOL while remaining fiscally responsible to the communities.
- Supporting the ongoing renewal of curriculum, instruction, assessment, and staff development activities in response to the expectations of state and national standards.
- Continuing to plan and provide technology infrastructure and applications that are consistent with highly effective and efficient programming and operational standards.
- Maintaining high facility standards for all district buildings and grounds.
- Maintaining a dynamic and responsive approach to programming needs and mandates in special education.

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- Maintaining both compliance and reasonability in response to state and federal mandates.

Mr. Neviaser also reviewed the budget development timeline.

CURRICULUM PRESENTATION

Beth Borden, Director of Curriculum and Professional Development, presented the proposed budget for curriculum and professional development which included information on scope of program; program initiatives, supports and mandates; and significant changes for 2017-2018.

The curriculum and professional development proposed budget reflected a decrease of \$542 from the current year's budget for a total budget of \$114,369.

SPECIAL EDUCATION PRESENTATION

Melissa Dougherty, Director of Special Services, presented the special education budget which included information on the scope of program; program initiatives, supports and mandates; and the state performance plan. Mrs. Dougherty also reported on prevalence rates for students with disabilities; tuition costs; costs related to therapy and evaluation, high school purchased services, and transportation; supplies for staff; administrative costs; professional development; the talented and gifted program; medical advisory services; and health services. Mrs. Dougherty also reviewed the program status for 2017-2018.

The special education proposed budget for 2017-2018 reflected a decrease of \$47,016 from the current year's budget for a total budget of \$1,478,099.

FACILITIES AND TECHNOLOGY PRESENTATION

John Rhodes, Director of Facilities and Technology, presented the facilities and technology budget which included information on program scope; initiatives and mandates; budget drivers; and proposed projects.

The facilities proposed budget for 2017-2018 reflected a decrease of \$34,891 from the current year's budget for a total budget of \$2,430,326.

The total increase of the technology budget as presented reflected a decrease of \$1,260 over the current year's budget for a total budget of \$406,490.

Discussion, comments and questions were addressed on the following subjects: fiber optic cabling; cost of electricity for additional air conditioning units; and effect of air conditioning units on sound field systems.

CENTRAL SERVICES PRESENTATION

Ian Neviaser, Superintendent of Schools, presented the proposed budget for central services (business and operations; personnel expenses; board of education, and central office). Mr. Neviaser also reviewed staffing totals for 2017-2018, a summary of staff changes, and the salary and employee benefit budget.

Discussion, comments and questions were addressed on the following subjects: reduction of staff as class sizes go down; budgeting sufficiently for insurance in lieu of possible changes to the Affordable Care Act; and ECS cost reductions.

Mr. Neviaser reported that this is the lowest budget increase on record.

Mr. Neviaser presented decision packages for Board consideration:

Install replacement network server for \$25,000.

Upgrade district network to improve connectivity and bandwidth for \$24,000.

Guidance stipend adjustment for \$1,736.

High School intramural coordinator for \$904.

The following figures were provided relative to the proposed budget which showed the impact to the budget with the inclusion of the decision packages:

Proposed Operating Budget	Debt Service	Decision Packages	Total
\$29,458,515	\$4,079,076	\$51,640	\$33,589,231
0.60%	(0.40)%	0.16%	0.36%

The Board discussed inclusion of the decision packages. There was consensus to include the decision packages in the 2017-2018 budget.

There was discussion on whether the health insurance was sufficiently funded for next year and whether additional monies should be added to this line item. The administration will look into this recommendation while still keeping the budget under half a percent increase.

Adam Burrows, Old Lyme Board of Finance member, commented that the Town of Old Lyme had a higher percentage increase for the school district included in their budget. Mr. Neviaser will send the town leaders a more accurate figure of the school budget increase.

A copy of the PowerPoint presentation for all presented budgets is attached to these minutes for informational purposes.

Mr. Neviaser reviewed the agenda for the next budget meeting of January 25, and the Board decided to cancel this meeting and hold this discussion at their February 1 Regular Board Meeting.

The special meeting adjourned at 8:06 p.m. upon motion by Dr. Goulding and a second by Mrs. Linderman.

Respectfully submitted,

Rick Goulding, Secretary

2017-2018 Budget Proposal

LYME-OLD LYME PUBLIC SCHOOLS

A private school experience in a public school setting

Small Schools, Big Ideas

*Challenging * Achieving * Excelling*

We are committed to providing exemplary schools, partnering with the community, nurturing passion for lifelong learning, fostering global citizenship, and maximizing potential.

Goals to be Served by the 2017-2018 Budget

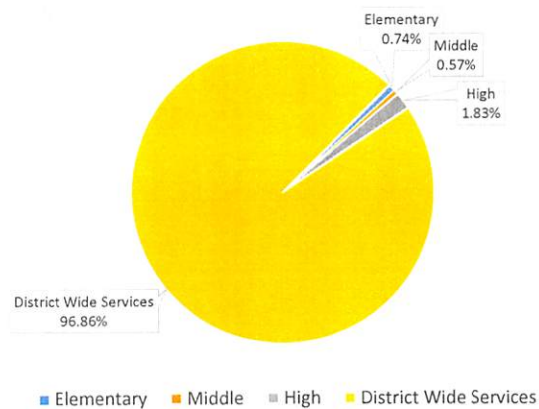
To support the objectives outlined in the Strategic Plan by:

- Preserving and building upon the high standards of education in LOL while remaining fiscally responsible to our communities
- Supporting the ongoing renewal of curriculum, instruction, assessment, and staff development activities in response to the expectations of state and national standards.
- Continuing to plan and provide technology infrastructure and applications that are consistent with highly effective and efficient programming and operational standards.
- Maintaining high facility standards for all district buildings and grounds.
- Maintaining a dynamic and responsive approach to programming needs and mandates in special education.
- Maintaining both compliance and reasonability in response to state and federal mandates.

Budget Development Timeline

Event	Date
Budget Driver Meeting	November 2
Administration prepares budget proposals	October-January
School-Based Budget Presentations	January 11
Central Services Budget Presentations	January 18 (tonight)
Board Discussion/Deliberation/Direction	*January 25 (next Wed.)
Public Budget Forum With Possible Budget Adoption	February 1 (Feb. BOE meeting)
District Budget Hearing	April 3
Budget Referendum	May 2

How does this impact our budget?



Central Services Budget Proposal for 2017-18

Including: Curriculum Development; Special Education;
Technology; Facilities; Business & Operations;
Personnel Expenses; and BOE/Central Office



Curriculum Development

Scope of Program

- Math
- Reading/LA
- Science
- Social Studies
- World Language
- Health/PE
- Music
- Art
- Library Media
- Comp.Tech/Business

Program Initiatives, Supports & Mandates

- Common Core Standards
 - Curriculum Renewal
 - 18 hours Prof Development
 - In-service for new initiatives
 - Teacher Evaluation
 - K-5 Alignment
(Gr level mtgs, report cards, etc)
 - CMT (CT Mastery Test-Science)
 - SBAC (Smarter Balanced Assessment Consortium)
 - TEAM (Teacher Educ & Mentor)
 - Grants
 - Career Incentive
 - State Mandates
 - Home Schooling
 - *Student Success Plan
 - *NEASC (High School Cert)
 - *Student Information Mgmt
 - *Technology
 - *SRBI(CT's Response to Intervention)
- *Shared Program Responsibilities

Significant Changes for 2017-18

	Decreased Need	Continuing Need	Increased Need
Curriculum	<ul style="list-style-type: none"> Less \$ needed for software -\$ 2201 	<ul style="list-style-type: none"> Math & ELA CCSS Instructional Tech Ongoing curriculum renewal 	New K to 5 Math Adoption +\$10,466
Professional Development	<ul style="list-style-type: none"> Reduction in PMT Start-up training Changes in use of grants -\$8500	<ul style="list-style-type: none"> 18 hours PD Math & ELA CCSS Technology Mandated Training Teacher Evaluation 	No Increase in needs

Overall Change for 2017
Budget = -\$542

Curriculum and PD Budget Detail

Description	15-16 Actuals	16-17 Budget	17-18 Proposed	\$ Var
School Software	\$54,175	\$47,451	\$45,250	(\$2201)
Curr Purch Svcs	\$20,045	\$19,800	\$16,800	(\$3000)
Curriculum Travel	\$3046	\$2,100	\$2,100	\$0
Curr Dev Supplies	\$10,769	\$13,460	\$23,926	\$10,466
Career Incentive	\$5011	\$5,000	\$5,000	\$0
Curr Dev Equip	\$475	\$1200	\$893	(\$307)
Curr Dev Dues	\$5800	\$5,800	\$5,800	\$0
PD Purch Svcs	\$10,507	\$16,500	\$11,000	(\$5,500)
PD Supplies	\$3029	\$3,600	\$3,600	\$0
Total		\$114,911	\$114,369	(\$542)

Special Education

Scope of Program

- Tuition
- LOLHS Purchased Services
- SPED Therapy/Evaluation
- SPED Transportation
- SPED Instructional Supplies
- SPED Administration
- SPED Professional Development
- Talented & Gifted Supplies
- Medical Advisory Services
- Health Services Supplies and Dues

Program Initiatives, Supports & Mandates

- Child Find
- Preschool Programming
- Parent Training
- Professional Development: Certified Staff Instructional Assistants
- Teacher Evaluation
- Student Information Mgmt (PSIS, SEDAC, IEP Direct)
- Special Education Process/Procedure Oversight
- Homebound Tutoring
- Transition Planning
- IDEA Grants Management
- Extended School Year
- *SRBI (Scientific Research Based Intervention)
- 504 Oversight
- SPED Compliance Review
- State Mandates (e.g. State Performance Plan)
- Title IX/Title IV (including CRDC)
- Safe School Climate Plan
- Health Services Program Supervision

*Shared Program Responsibilities

State Performance Plan

In accordance with the Individuals with Disabilities Improvement Act (IDEA), each state must have in place a State Performance Plan (SPP) to evaluate the state's efforts to meet the requirements and purposes of the implementation of IDEA. The SPP assesses Connecticut's performance on 17 Indicators, including Indicator 17, which is the State Systemic Improvement Plan (SSIP).

The indicators most relevant to Regional District #18:

- Improve Participation and Performance on Statewide Assessments
- Decrease 10+ Days Out-of-School Suspension and Expulsion Rate
- Increase Placement and Time with Nondisabled Peers (TWNDP)
- Increase Time in Early Childhood Educational Environments
- Measuring Child Progress (Early Childhood Outcomes – ECO)
- Eliminate Disproportionate Representation as a Result of Inappropriate Identification
- Eliminate Disproportionate Representation by Disability as a Result of Inappropriate Identification
- Determine Eligibility in Accordance with State Established Timelines
- Transition: IEPs by Age 3
- Develop Goals and Transition Services
- Increase Postsecondary Employment and Education
- Timely and Accurate Reporting

Total Special Education Budget

2016-2017 = \$1,525,115

2017-2018 = \$1,478,099

Decrease = \$47,016

Decrease primarily due to decrease in tuition
and related transportation costs

Students with Disabilities Prevalence Rates

	K-12 Prevalence	# of K-12 Students
2012-2013	11.0	158
2013-2014	11.5	159
2014-2015	11.9	158
2015-2016	12.1	159
2016-2017	12.5	160

	January 2014	January 2015	January 2016	January 2017	Anticipated '17-'18
Outplacements	8	3	12	6	8

Note: Tuition budget also includes additional tuition charges for Special Education students opting to attend area magnet schools.

Tuition

	2015-2016 Actuals	Current Budget (2016-2017)	Proposed Budget (2017-2018)
Public CT	\$139,304	\$118,497	\$235,130
Private CT	\$771,630	\$751,212	\$567,024
Private not CT	\$0	\$0	\$0
Total	\$910,934	\$869,709	\$802,154

Decrease = \$67,555

SPED Therapy/Evaluation LOLHS Purchased Services SPED Transportation

	2015-2016 Actuals	Current Budget (2016-2017)	Proposed Budget (2017-2018)
SPED Therapy/Evaluation	\$83,588	\$110,000	\$140,700
LOLHS Purchased Services	\$38,014	\$45,140	\$14,980
SPED Transportation	\$430,610	\$418,204	\$425,000

Supplies: Special Education Staff

	2015-2016 Actuals	Current Budget (2016-2017)	Proposed Budget (2017-2018)
Special Ed Instruction	\$9,508	\$11,700	\$14,350
Speech/Language Pathology	\$1,978	\$2,574	\$2,874
School Psychology	\$3,715	\$3,665	\$4,865
Occupational Therapy	\$2,018	\$3,000	\$3,000
Physical Therapy	\$3,852	\$3,000	\$3,000
Preschool	\$6,005	\$6,500	\$6,000

SPED Administration

	2015-2016 Actuals	Current Budget (2016-2017)	Proposed Budget (2017-2018)
Office Purch Svcs	\$0	\$10,608	\$10,250
Office Postage	\$4.50	\$250	\$250
Office Travel	\$1,863	\$2,000	\$3,000
Office Supplies	\$2,541	\$3,000	\$4,800
Office Equipment	\$0	\$0	\$900
Office Dues	\$105	\$250	\$250

SPED PD, Talented & Gifted,
Medical Advisory Services, Health Services

	2015-2016 Actuals	Current Budget (2016-2017)	Proposed Budget (2017-2018)
SPED PD	\$1,219	\$4,000	\$10,000
Talented & Gifted Supplies and Purchased Svcs	\$3,968	\$7,339	\$7,516
Medical Advisory Services	\$13,400	\$13,400	\$13,400
Health Services Supplies/Dues	\$7,950	\$10,776	\$10,810

Program Status for 2017-2018

- Continuation of Individualized/Cooperative Educational Experience (ICEE) and Post-12th Grade Transition Programs at Center School
- On-going efforts to meet expectations for the Bureau of Special Education's State Performance Plan and other mandates
- Effects of legislative and regulatory changes (e.g., anticipated increase in IEEs, assessment for/identification of Dyslexia – and PD to support this, assessment for/identification of Autism and PD to support this)
- Perennial variables of outplacements, move-ins/move-outs, purchased services, and transportation

Facilities & Technology

Facilities and Technology Program Scope

- Building Cleanliness
- Building and Grounds Maintenance
- Building Safety and Security
- Technology
- Capital Projects
- Custodial, Maintenance, Technology and Security Staff
- Water and Waste Treatment
- Contracted Services and Equipment Bidding, Selection, Negotiations and Management

Facilities and Technology Initiatives and Mandates

- ✓ Building and Fire Codes
- ✓ CT DPH and DEEP water quality and discharge permits
- ✓ Energy Efficiency
- ✓ Healthy Schools – Tools for Schools, Radon and Water Testing, Asbestos and Pesticide Management, Green Cleaning
- ✓ Annual Staff Safety Training
- ✓ Equipment Replacement
- ✓ Technology Plan
- ✓ Five Year Capital Projects Program
- ✓ Corrective and Preventative Maintenance Program
- ✓ Network Reliability, Capacity, Accessibility, and Security
- ✓ Technology Applications and Equipment
- ✓ Technology and Energy Grants
- ✓ School Building Safety

Facilities Budget Drivers

- (Maintenance Equipment)
- Heating Oil
- Maintenance Service Costs
- (Electricity)
- Telephone and data transmission

(\$34,891) Budget Decrease

Facilities Proposed Projects

Project Description	2017 – 2018 Operating Funds
MS and LC window AC units	\$86,000
Additional Main Campus pathway lighting	\$40,000
Additional security cameras	\$24,000
Concrete lacrosse practice wall	\$10,000
LC Fuel Oil Tank Replacement	\$140,000
2017/2018 Project Totals	\$300,000
2016/2017 Project Totals	\$241,500

Facilities

Description	2015-2016 Actuals	2016-2017 Budget	2017-2018 Proposed	Dollar Variance
Bldg Maint Supplies	\$59,952	\$133,000	\$135,000	\$2,000
Boathouse Utilities	\$1,020	\$2,000	\$1,500	-\$500
Custodial Supplies	\$66,664	\$91,500	\$87,000	-\$4,500
Electric	\$448,440	\$511,854	\$420,413	-\$91,442
Facilities Dues	\$300	\$600	\$600	\$0
Facilities Travel	\$6,624	\$14,653	\$14,000	-\$653
Food Service Equipment	\$0	\$5,000	\$8,500	\$3,500
Food Service Supplies	\$1,930	\$3,000	\$3,000	\$0
Gas	\$14,150	\$13,950	\$14,700	\$750
Grounds Purch Svc	\$198,899	\$217,362	\$207,500	-\$9,862
Grounds Upkeep Supplies	\$39,512	\$91,578	\$81,000	-\$10,578
Heating Oil	\$389,851	\$269,800	\$308,000	\$38,200
Maint Purch Svc	\$402,827	\$425,000	\$477,000	\$52,000
Maintenance Equipment	\$36,062	\$78,000	\$57,167	-\$20,833
Purchased Services CO			\$1,200	\$1,200
Telephone	\$98,735	\$103,922	\$111,249	\$7,327
Water MC	\$1,088	\$4,000	\$2,500	-\$1,500
Facilities Operations Total	\$1,766,055	\$1,965,219	\$1,930,328	-\$34,891
Capital Projects	\$358,293 incl above	\$241,500	\$300,000	\$58,500
Contingency Maintenance	\$68,435	\$200,000	\$200,000	\$0
Facilities Grand Total	\$1,834,490	\$2,406,719	\$2,430,328	\$23,609

Technology Budget Drivers

- (Computer/equipment replacement program - deploy 'remote desktop services' to reduce future replacement costs projections)
- Replacement teacher laptops
- Replacement network firewall
- (Equipment and Application Licensing/Service Agreements)

\$1,260 Budget Decrease

Technology

Description	2015 - 2016 Actuals	2016 - 2017 Budget	2017-2018 Proposed	Dollar Variance
Admin Tech Equip	-\$15,049	\$49,000	\$41,000	-\$8,000
Admin Tech Purch Svc	\$122,110	\$105,000	\$105,000	\$0
Admin Tech Supplies	\$31,773	\$8,000	\$8,000	\$0
Instr Tech Equipment	\$51,955	\$29,000	\$21,000	-\$8,000
Instr Tech Purch Svcs	\$53,560	\$105,000	\$87,000	-\$18,000
Instr Tech Supplies	\$202,882	\$111,750	\$144,490	\$32,740
Technology Dues and Fees	\$300	\$0	\$0	\$0
Totals	\$447,531	\$407,750	\$406,490	-\$1,260

Business & Operations; Personnel Expenses; and BOE/Central Office

Other Services Administered Centrally

- Board of Education
- Purchasing
- Personnel Management
- Website & Communications
- Insurance
- Budget Control
- Audits/Fiscal Services
- Transportation
- Other Public School Placements
- Legal Services
- Debt Services
- State Report Compliance
- Payroll & Benefits
- Contract Management
- Grants Management Including School Construction
- Food Services
- Homeschooling

Transportation

• Regular Transportation	36,485
• Fuel	(7,500)
• Out of District	0

• Net Increase	28,985
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Tuition

• Magnet	(7,687)
• Vo-Ag	0

• Net Decrease	(7,687)
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B of E, Superintendent & Fiscal

• Attorney Fees	5,000
• Other	199,795
(169,200 of that is in LAP Insurance, CABLE, Applitrack, AESOP, Auditor, Broker, Time clock, Artwork restoration, etc.)	
<hr/>	
• Net Increase	35,595*

Debt Service

• Bond Redemption	(5,000)
• Bond Interest	(103,394)
<hr/>	
• Net Decrease	(108,394)

District-wide Services	Position	2016-2017	2017-2018
	Superintendent	1	1
	Curriculum Director	1	1
	Director of Special Education	1	1
	Business Manager	1	1
	Director of Facilities and Technology	1	1
	Secretary to the Superintendent/Board	1	1
	Curriculum Secretary	1	1
	Special Education Secretaries	1.52	1.52
	Facilities Secretary	1	1
	Payroll Clerk	1	1
	Accountant	1	1
	Accounts Payable	.75	.75
	Maintenance	4	4
	Asst. Director of Facilities	1	1
	Technology	2	2
	Safety/Security	1.32	1.32
	Occupational Therapist	1	1
	Physical Therapist	1.11	1.11
	Reading/Language Arts Specialist	1	1
	Nurse Coordinator	.41	.41
	K-5 SRBI teacher	2	2
	Elementary Math Coach	1	1
	Instructional Technology Specialist	2	2
	BCBA/ Special Ed. Consultant	1	1
	Net Change		0

High School Staffing Proposal

Grade	Enrollment 2016-2017	Enrollment 2017-2018
9	135	106
10	117	135
11	118	117
12	118	118
Totals	488	476
Net Change		-12

Certified Classroom Teachers

Subject	2016-17	2017-18
English	6	6
Math	6	6
Social Studies	5	5
Science	6	6
Art	2.2	2.2
Music	2	2
Physical Education	2.2	2.2
World Language	5	5
Tech Ed	2	2
Business	2	2
Special Education	5	5
Totals	43.4	43.4
Net Change		0

Other Certified Staff

Area	2016-17	2017-18
Principal	1	1
Assistant Principal	1	1
Counselors	3	3
Library/Media	1	1
Psychologist	1	1
Athletic Director	1	1
Athletic Trainer	1	1
Speech	.4	.4
Net Change		0

Non Certified Staff

Area	2016-17	2017-18
Secretary	3.73	3.73
Nurse	1	1
Tech Facilitator	1.5	1.5
Instructional Assistants	Sp. Ed.=9.35 Reg. Ed. = 0	Sp. Ed.=9.6 Reg. Ed. = 0
Custodians	6.4	6.4
Tutor	2.49	2.6
Library Aide	.89	.89
Net Change		+.36

Middle School Staffing Proposal

Academic Classroom Teachers
(includes World Language)

Grade	Enrollment 2016-17	FTE	Enrollment 2017-18	FTE
6	98	6	82	5
7	117	6	98	5
8	106	6	117	6
Totals	321	18	297	16
Net Change			-24	-2

Non Certified Staff

Position	2016-17	2017-18
Instructional Assistants	Sp. Ed. =13.35 Reg. Ed. = 2.67	Sp. Ed. =13.35 Reg. Ed. = 2.67
Nurse	1	1
Custodian	4.9	4.9
Tutor	1.83	1.83
Secretary	2.5	1.98*
Library Assistant	.89	.89
Tech Facilitator	.5	.5
Net Change		-.52*

Other Certified Staff

Position	2016-17	2017-18
Principal	1	1
Assistant Principal	1.0	1.0
Music	2	2
Psychologist	1	1
Library/Media Specialist	1	1
Physical Education/Health	2.8	2.8
Speech	.6	.6
Art	1	1
Tech Ed	1	1
TAG	1	1
Family & Consumer Science	1	1
Special Education	5.0	5.0
Counselor	1	1
Net Change		0

Center School Staffing Proposal

Certified Classroom Teachers

Grade	Enrollment 2016-17	FTE	Enrollment 2017-18	FTE
PK	45	3	45	3
Net change			0	0

Other Certified Staff

Position	2016-17	2017-18
Psychologist	.2	.2
Speech	.6	.6
Net Change		0

Non Certified Staff

Position	2016-17	2017-18
Instructional Assistants	PK=5.34	PK=5.34
Special Education		
Custodian	2.4	2.4
Net Change		0

Lyme Consolidated Staffing Proposal

Certified Classroom Teachers

Grade	Enrollment 2016-17	FTE	Enrollment 2017-18	FTE
K	31	2	30	2
1	30	2	31	2
2	39	2	30	2
3	26	2	39	2
4	40	2	26	2
5	35	2	40	2
Totals	201	12	196	12
Net Change			-5	0

Non Certified Staff

Position	2016-17	2017-18
Instructional Assistants	9.9	9.9
Special Education		
Instructional Assistants	K=.89 Other 3.12	K=.89 Other 3.12
Non Special Education		
Nurse	1	1
Custodian	2.9	2.9
Tech Facilitator	1	1
Tutor	2	2
Secretary	1	1
Net Change		0

Other Certified Staff

Position	2016-17	2017-18
Principal	1	1
Music	.8	.8
Psychologist	1.0	1.0
Library/Media Specialist	1.0	1.0
Physical Education	1.0	1.0
Speech	1.0	1.0
Art	.5	.5
World Language	.4	.4
Special Education	3	3
TAG	.3	.3
Net Change		0

Mile Creek Staffing Proposal

Certified Classroom Teachers

Grade	Enrollment 2016-17	FTE	Enrollment 2017-18	FTE
K	34	2	48	3
1	37	2	34	2
2	36	2	37	2
3	52	3	36	2
4	41	3	52	3
5	47	3	41	3
Totals	247	15	248	15
NET Change			+1	0

Non Certified Staff

Position	2016-17	2017-18
Instructional Assistants-Special Education	10.35	10.35
Instructional Assistants-Non Special Education	K=.89 Other=4.45	K=.89 Other=4.45
Nurse	1	1
Custodian	3.4	3.4
Tech Facilitator	1	1
Tutor	2	2
Secretary	1	1
Net Change		0

Other Certified Staff

Position	2016-17	2017-18
Principal	1	1
Music	1.2	1.2
Psychologist	1	1
Library/Media Specialist	1.0	1.0
Physical Education	1.4	1.4
Speech	1.4	1.4
Art	.8	.8
World Language	.6	.6
Special Education	4	4
TAG	.7	.7
Net Change		0

Summary of Changes

	2016-2017	2017-2018	
Student Count			
(In House/ roll-ups)	1292	1262	(30)
Certified Staff FTE	154.10	152.10	(2.00)
Non-Certified Staff FTE	125.75	125.59	(0.16)

Salaries - Certified

• Contractual increases, including degree changes	482,570
• Personnel Adjustments	(407,977)
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• Net Increase	74,593

Salaries – Non Certified

• Contractual increases	216,405
• Personnel Adjustments	(34,853)
<hr/>	
• Net Increase	181,552

Employee Benefits

• Health Insurance	(184,313)
• Life & Disability	(7,250)
• FICA	14,613
• Retirement, Unemployment, Tuition	15,987
• Worker's Compensation	10,000
<hr/>	
• Net Decrease	(150,963)

Decision Package: Install Replacement Network Server

- Problem Definition: The existing two network servers will be seven years old this summer. These servers support all the school district applications and file storage. This proposal is to add a new/third server to the existing two server array. The additional server will ensure network reliability for the next three to four years.
- Performance Criteria: Support our goal of providing our students and staff a reliable digital environment.
- Cost: \$25,000

Decision Package: Upgrade district network to improve connectivity and bandwidth.

Problem Definition and Goal: As additional mobile devices are being used across our school district we are placing a larger burden on our network infrastructure. The existing network infrastructure is based on 2010 technology. The school district is currently monitoring network traffic. The traffic evaluation will prioritize network infrastructure upgrades for 2017/2018 budget as well as our long range network infrastructure plans. Currently we expect that the school district will either focus on wireless access point upgrades or network switch upgrades in 2017/2018 budget.

Cost: \$24,000 to implement the 2017/2018 network infrastructure upgrades.

Decision Package: Guidance Stipend Adjustment

- Problem Definition: The role of the Director of Guidance is vastly different from the role of all other department chairs. Specifically, the Guidance Director is called upon to fulfill multiple administrative duties both in coordination with the administration as well as in their absence. In larger districts this position is an administrative job. While many who were part of last year's Stipend Committee agreed with this change, we did not include it as we wanted to focus on the singular goal of cleaning up the stipend language. This change will more accurately reflect the duties associated with this position.
- Performance Criteria: The Director of Guidance will meet or exceed the goals of the school and the department as evidenced by his/her performance on our district evaluation plan.
- Cost: \$1,736

Decision Package: High School Intramural Coordinator

- Problem Definition: This was a position that was eliminated from the list of stipends during last year's Stipend Committee process. While we were hopeful that these were duties that could be assumed by the Assistant Principal, that has not proven to be the case. This position requires in depth knowledge of the Physical Education equipment as well as significant organization and promotion of specific athletic activities.
- Performance Criteria: The Intramural Coordinator will return to performing the coordination of duties that allow for our students to participate after school in healthy aerobic and anaerobic activities throughout the school year.
- Cost: \$904

Overall Budget Summary	BUDGET SUMMARY.....\$33,537,591					
		15-16 Actuals	16-17 Budget	17-18 Budget	\$ Increase or (Decrease)	% Inc or (Dec) by Line Item
	Certified Salaries	\$13,298,394	\$13,598,944	\$13,673,537	\$74,593	0.55%
	Non-certified Salaries	2,954,672	3,068,467	3,208,576	140,109	4.57%
	Employee Benefits	3,775,456	4,170,837	4,019,874	(150,963)	(3.62)%
	Instructional Programs	1,218,688	1,274,771	1,319,981	45,210	3.55%
	Special Education	1,514,134	1,514,339	1,467,289	(47,050)	(3.11)%
	Support Services	73,466	80,396	77,478	(2,918)	(3.63)%
	Administrative Services	500,691	572,426	779,120	206,694	36.11%
	Pupil Transportation	938,544	960,914	989,899	28,985	3.02%
	Plant Op & Maintenance	3,597,151	\$4,041,812	\$3,922,761	(119,051)	(2.95)%
	OPERATING BUDGET	27,871,196	29,282,906	29,458,515	175,609	0.60%
	Debt Service	4,304,309	4,187,470	4,079,076	(108,394)	(2.59)%
	TOTAL BUDGET	\$32,175,505	\$33,470,376	\$33,537,591	\$67,215	0.20%

Breakdown Of Decision Packages By Percentage Cost

Package	Cost	Percentage increase to total budget	Proposed Budget without Decision packages = 0.20%
Network Server	\$25,000	0.08%	0.28%
Network Upgrade	\$24,000	0.07%	0.35%
Guidance Director Stipend	\$1,736	0.00%	0.35%
HS Intramural Coordinator	\$904	0.00%	0.36%

2017-2018 Proposed Budget

Proposed Operating Budget	Debt Service	Decision Packages	Total
\$29,458,515	\$4,079,076	\$51,640	\$33,589,231
0.60%	(0.40)%	0.16%	0.36%

What's Next...

- Decisions on the inclusion of decision packages.
- Questions/discussion/direction on preparing the budget to be put forth to the public on February 1.

January 25?