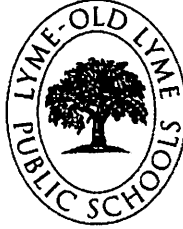


LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas



*Challenging * Achieving * Excelling*

REGION #18

Regular Board of Education Meeting

Lyme-Old Lyme High School

September 2, 2015

Board Present: James Witkins, Chairman; Jean Wilczynski, Treasurer; Beth Jones, Secretary; Rick Goulding; Diane Linderman; Nancy Lucas Edson

Absent by Previous Arrangement: Paul Fuchs; Michelle Roche; Sarah Smalley

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Interim Principal of Lyme-Old Lyme Middle School; Patricia Downes, Principal of Mile Creek School; Heather Fitzgibbons, Interim Assistant Principal of Lyme-Old Lyme High School; Nancy Johnston, Director of Special Services; Holly McCalla, Business Manager, John Rhodes, Director of Facilities; Neil Sullivan, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Silja Forstein and Gabe Barclay, High School Student Representatives; one Townsperson from LOL

I. Call to Order:

The meeting was called to order by Chairman Witkins at 6:30 p.m.

II. Approval of Minutes:

The minutes of Regular Meeting and Executive Session of August 5, 2015 and Special Meeting of August 12, 2015 were approved as presented.

III. Visitors:

1. Public Comment

There was no public comment.

2. Student Representatives

Silja Forstein and Gabe Barclay reported on the following activities around the district:

49 Lyme Street, Old Lyme, Connecticut 06371

T: 860-434-7238 F: 860-434-9959 E: neviaseri@region18.org www.region18.org

At Lyme-Old Lyme High School: the high school had a smooth opening of school. On August 26, the high school hosted the annual freshmen picnic. Activities included great food, building tours for students and parents, and class schedule distribution. Fall sports teams have begun preparation for the 2015 season. A little over 200 Lyme-Old Lyme students will participate in athletics this fall. The high school Open House will take place on Thursday, September 17.

At Lyme School: The new school year had a very smooth opening. All 201 students were present on the first day of school. The building was very clean and the hallways were newly waxed and looked great. A special thanks was extended to the new custodians: Jodi Lenz, Rich Bannister and Larry McNichol and to Mike Gilson, who heads the summer painting crew, and to John Rhodes and Glen Fergione and their staff. On Friday, September 18, the PTO will sponsor their "Family Picnic" from 5:30 to 7:00. On Thursday, September 24, "Back to School Night" for parents will be held. School pictures will be taken on Wednesday, September 30.

At Mile Creek School: Mile Creek is celebrating the completion of the elementary school realignment. Students, kindergarten through grade 5, eagerly entered their classrooms and settled into the classroom and school routines without skipping a beat. The staff welcomed the former Center School 5th grade staff with the wish that they soon will feel at home at Mile Creek School. The Mile Creek PTO hosted a back-to-school picnic on Friday, August 28. Dr. Downes and the Mile Creek staff would like to thank the custodial, maintenance and the summer college crew for the amazing job they did cleaning, moving, painting and remodeling the school.

At Lyme-Old Lyme Middle School: The middle school staff welcomed happy, smiling faces to school last week. The Open House was well attended by students and parents the day before school started which allowed for meeting teachers, last minute questions, walking through schedules, and seeing friends. On the second day of school, the new administrative team welcomed students in grade-level meetings where they introduced themselves and also reviewed school expectations using the "ROARS" core values of respect, ownership, advocacy/attitude, responsibility and safety. Each grade had a theme: grade 6 was what kind of student do you want to be and here is your team to support you; grade 7 was building and maintaining positive relationships; and grade 8 was leadership and responsibility. Fall sports kicked off this week, and the intramural schedule of sports and clubs will be ready for distribution and signups on Back to School Night. At this time, five after school intramural clubs will be offered to students in the fall months. Next week will be a busy for staff and student as grade level trips to Bushy Hill are on September 8, 9, and 10. All grade-level homeroom teachers will chaperone and work with their advisory groups at Bushy Hill for a day of team building and high ropes activities. Thank were extended to the PTO for their sponsorship. Back to School Night is on September 10 from 6:30-8:00 p.m. The staff is looking forward to officially welcoming the parents to the new school year.

IV. Administrative Reports:

1. Superintendent's Report

Mr. Neviasser reviewed the September personnel report which reflected several new hires across the district.

Mr. Neviasher reported on the possible need to update policy 5300 *Creation and Reduction of Certified Staff Positions* as it related to a personnel need prior to the start of school.

Mr. Neviasher reviewed the enrollment report which reflected a total in-house enrollment of 1,333 students.

Mr. Neviasher reported on the opening of the 2015-2016 school year including the annual convocation and professional development days held on August 25 and August 26.

Mr. Neviasher reminded the Board to contact Jeanne DeLaura should they want to attend the CABA / CAPSS Convention on November 20-21.

Mr. Witkins asked if there were any complaints about bus stops. It was noted there were a few, and Mrs. McCalla was addressing these issues.

Mr. Neviasher updated the Board on this leasing of space at Center School by LEARN which he described as working out well. He invited the Board to come to Center School and tour the Central Office spaces.

Mr. Neviasher reported that the .6 FTE English teacher position at the High School had to be increased by .2 FTE to meet the scheduling needs at the school.

Mr. Neviasher updated the Board on the various facilities projects that occurred over the summer months.

2. Business Manager's Report

Mrs. McCalla reviewed the Budget Summary as of August 31, 2015. She noted that the year over year difference was due primarily to funds yet to be encumbered for transportation.

Mrs. McCalla reviewed the Contingency Maintenance Account which reflected a balance of \$135,442.

V. Educational Presentation:

1. Results of the First Annual SBAC Test

Dr. Beth Borden gave a PowerPoint presentation on the 2014-2015 results of the Smarter Balanced Assessment Test. Her report included areas of knowledge and skills tested, types of items on the test, participation rates, scoring process, performance results, and implications for instruction. A copy of her presentation is attached to these minutes for informational purposes.

Discussion after the presentation ensued and included conversations on the mechanism to communicate these results to parents; source of number ranges used in testing; ensuring there are no gaps in math instruction for students; benchmark assessments that are used to track student progress; individual student scores; information supplied to parents; assessing to student skills; trending of scores and action when there is a downward trend; length of time students have been working under current curriculum;

discussion with other districts on programs and tools that are working for them; importance of math implementation coach; math support at middle school level; and program changes to increase scores in 8th grade math.

VI. Chairman & Board Report:

Mr. Witkins thanked Paul Fuchs for filling in for him at the Convocation on August 26. Mr. Witkins discussed the SBAC data and the steady implementation of the Common Core instruction.

VII. New Business:

1. Appropriation to Reserve Fund for Capital and Nonrecurring Expenditures

Mrs. McCalla explained that Sec. 10-51(d)(2) allows Regional Boards of Education to appropriate up to 1% of the current fiscal year's budget to a reserve fund for capital and non-recurring expenditures. The unaudited budget balance for fiscal year 2014-2015 is \$726,951.63. The Board of Education may appropriate up to \$319,634 to the reserve fund.

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Linderman, to appropriate \$319,634 to the reserve fund for capital and nonrecurring expenditures.

The Board discussed how beneficial these monies are to the district and how the reserve fund is a fiscally responsible way to fund major projects instead of adding to the debt service.

VOTE: the Board voted unanimously in favor of the motion.

Mr. Neviasser reported that Mr. Rhodes locked in a heating oil price of \$1.90 for the 2016-2017 school year, which is a significant savings.

2. Microsoft Annual Licensing Agreement

Mr. Rhodes explained that The RESC Alliance has completed bidding the Microsoft annual licensing agreement for the 2015-2016 school year. SHI International is the RESC Alliance recommended lowest bidder. Below is a summary of the licenses the district will be purchasing. The offered pricing is within the budgeted value for licensing.

260 Desktop School All Languages Licenses @ \$62.80

Subtotal \$16,328.00

Network Server Licenses

Subtotal \$13,756.60

Total: \$30,084.60

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Lucas Edson, to approve renewal of the Microsoft licensing, which includes the Office products, the Windows operating system for its PCs, and Windows Server and SQL Server licenses for its servers for \$30,084.60 through SHI International.

VOTE: the Board voted unanimously in favor of the motion.

3. Cisco/HP/VMware Server and Switch Service Agreements

Mr. Rhodes explained that the district maintains extended warranty service contracts on all of the district wide major network equipment provided by Cisco, HP and VMware. These service contracts are direct from these vendors and provided through the district's technology service contractor, Connecticut Computer Services.

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Lucas Edson, to approve the annual renewal of the district's Cisco/HP/VMware server and switch service agreements through Connecticut Computer Services for \$38,424.

VOTE: the Board voted unanimously in favor of the motion.

Mrs. Lucas Edson made a motion, which was seconded by Mrs. Linderman, to approve adding Old Business Item #4 Bus Barn Memorandum of Agreement.

4. Bus Barn Memorandum of Agreement

Mr. Neviasser reviewed the change to the bus barn agreement that was approved at last month's meeting vs. the revised one that was being brought before the Board. The change to the agreement was the elimination of some wording so that future town and school leaders were not committed to the repayment schedule beyond what was included in the agreement (through 6/30/2022). Mr. Witkins provided some historical background on the discussions relevant to this agreement.

MOTION: Mrs. Wilczynski made a motion, which was seconded by Mrs. Linderman, to approve the Bus Barn Memorandum of Agreement and repayment schedule with the Town of Old Lyme as presented.

VOTE: the Board voted unanimously in favor of the motion.

A copy of this agreement and the repayment scheduled are attached to these minutes for informational purposes.

VIII. Old Business:

1. Second Reading of Policy 4730 Civility/Respectful Communications and Actions

MOTION: Mrs. Linderman made a motion, which was seconded by Mrs. Lucas Edson, to adopt Policy 4730 Civility/Respectful Communications and Actions.

VOTE: the Board voted unanimously in favor of the motion.

2. Reports of Committees

- a. *Facilities*. Mr. Rhodes updated the Board on the condition of the track field and their efforts to increase the water supply on the main campus. Mr. Neviasser reported that it is their goal to begin using the former media center at Center School as the new Board of Ed meeting room commencing with either the November or December Board meeting. It was also reported that the Facilities Committee will take over the formal oversee of the high school building after the High School Building Committee is dissolved.
- b. *Building*. No report.
- c. *Technology*. No report.
- d. *Policy*. The group will meet again on September 16.
- e. *Communications*. No report.
- f. *Finance*. The committee will meet on September 16 to review the 2016-2017 budget calendar.
- g. *Human Resources*. This committee is meeting on October 15 to begin negotiations with the teachers' union.
- h. *Enrollment & Equity*. It was reported that the high school class scheduling report will be given at next month's Board meeting as part of the Educational Presentation.
- i. *LEARN*. It was noted that there is no Board of Ed representative on this committee due to the difficulty of attending meetings which occur during the day.

IX. Correspondence:

There was no correspondence to report.

X. Executive Session:

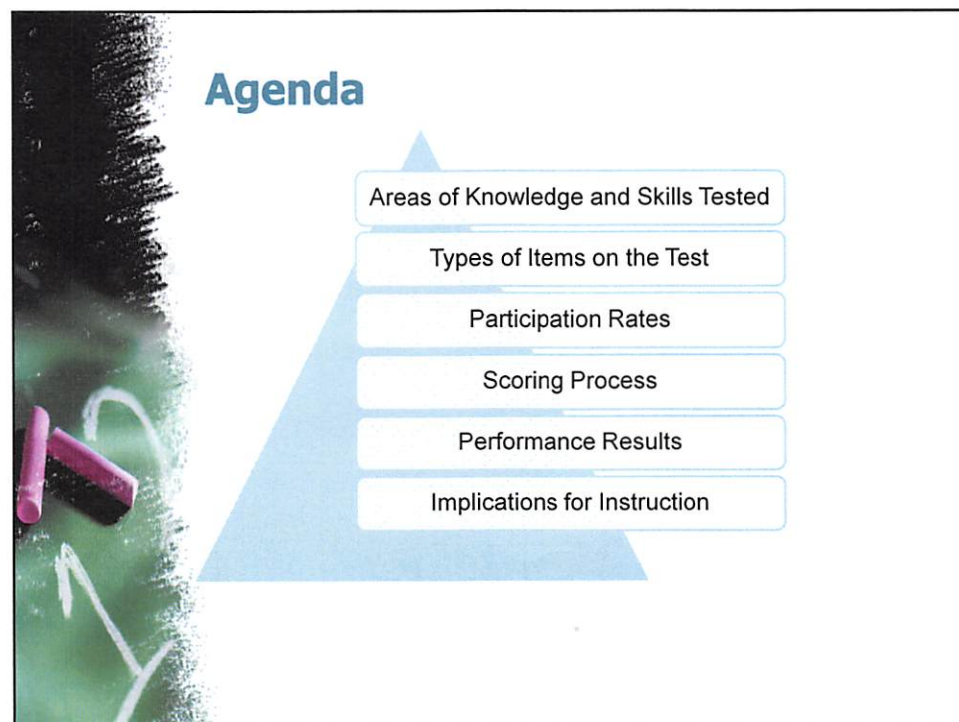
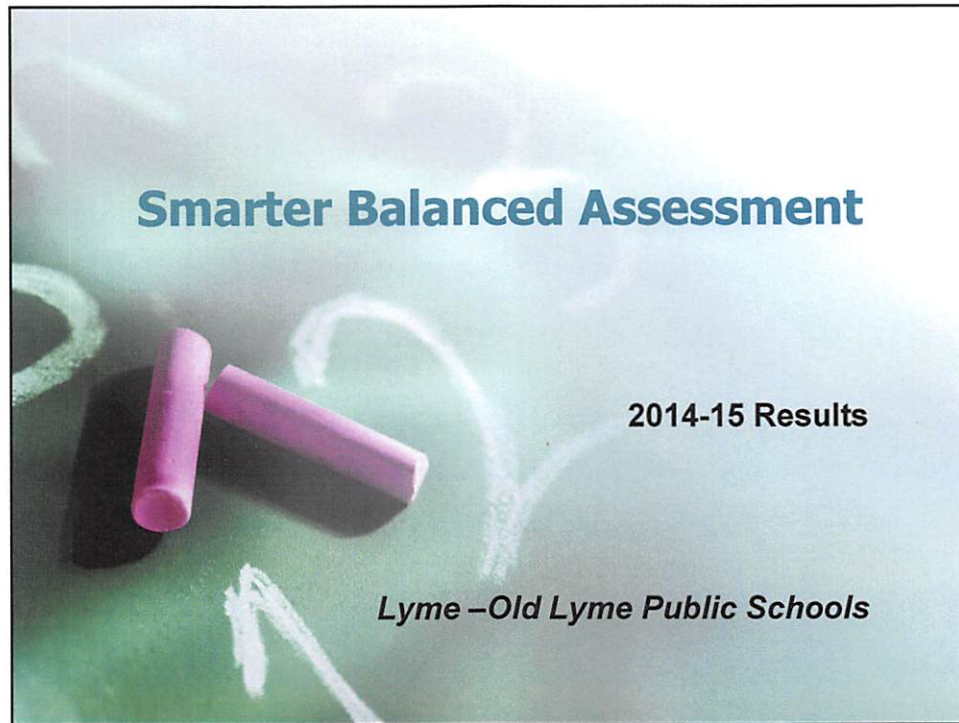
There was no need for an executive session.

XI. Adjournment:

The regular meeting adjourned at 8:57 p.m. upon motion by Dr. Goulding and a second by Mrs. Lucas Edson.

Respectfully submitted,

Beth Jones, Secretary



Areas of Knowledge & Skills Tested

English Language Arts	
Areas of Knowledge and Skills Measured:	Statement About Student Learning from which the Assessment was Built
READING Literary (fiction) & informational (nonfiction) texts	The student can read closely and analytically to comprehend a range of increasingly complex literary and informational texts
WRITING - Organization & Purpose - Evidence & Elaboration - Conventions	The students can produce effective and well-grounded writing for a range of purposes and audiences
LISTENING	The students can employ effective listening skills for a range of purposes and audiences
RESEARCH	The student can engage in research and inquiry to investigate topics

Areas of Knowledge & Skills Tested

Mathematics	
Areas of Knowledge and Skills Measured:	Statement about Student Learning from which the Assessment was Built:
Concepts & Procedures	Students can explain and apply mathematical concepts and interpret and carry out mathematical procedures with precision and fluency
Problem Solving	Students can solve a range of complex well-posed problems in pure and applied mathematics, making productive use of knowledge and problem solving strategies
Modeling & Data Analysis	Students can analyze complex, real-world scenarios and can construct and use mathematical models to interpret and solve problems
Communicating Reasoning	Students can clearly and precisely construct viable arguments to support their own reasoning and to critique the reasoning of others

Types of Items on the Test

Computer Adaptive Test

- Computer program adjusts the difficulty of questions based on responses
- Includes multiple choice, write-in responses, and technology enhanced

Performance tasks

- Activities that measure ability to apply knowledge and skills to a complex task
- Better measures of depth of understanding, research skills, & ability to analyze information

Participation Rates – 95% Goal

Grade 3	• 98%
Grade 4	• 100%
Grade 5	• 98%
Grade 6	• 98%
Grade 7	• 99%
Grade 8	• 97%
Grade 11	• 81%

Scoring

- Students receive an overall vertical scale score in each subject
- Scores range from ~ 2100 to 2800 spanning grades 3 to 11
- Math vertical scores can not be compared to ELA scores
- Scores are divided into 4 levels (4 is highest)

Content Area	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 11
Mathematics							
Level 4	2501-2621	2549-2659	2579-2700	2610-2748	2635-2778	2653-2802	2718-2862
Level 3	2436-2500	2485-2548	2528-2578	2552-2609	2567-2634	2586-2652	2628-2717
Level 2	2381-2435	2411-2484	2455-2527	2473-2551	2484-2566	2504-2585	2543-2627
Level 1	2189-2380	2204-2410	2219-2454	2235-2472	2250-2483	2285-2503	2280-2542
ELA/Literacy							
Level 4	2490-2623	2533-2663	2582-2701	2618-2724	2649-2745	2668-2769	2682-2795
Level 3	2432-2489	2473-2532	2502-2581	2531-2617	2552-2648	2567-2667	2583-2681
Level 2	2367-2431	2416-2472	2442-2501	2457-2530	2479-2551	2487-2566	2493-2582
Level 1	2114-2366	2131-2415	2201-2441	2210-2456	2258-2478	2288-2486	2299-2492

Scoring

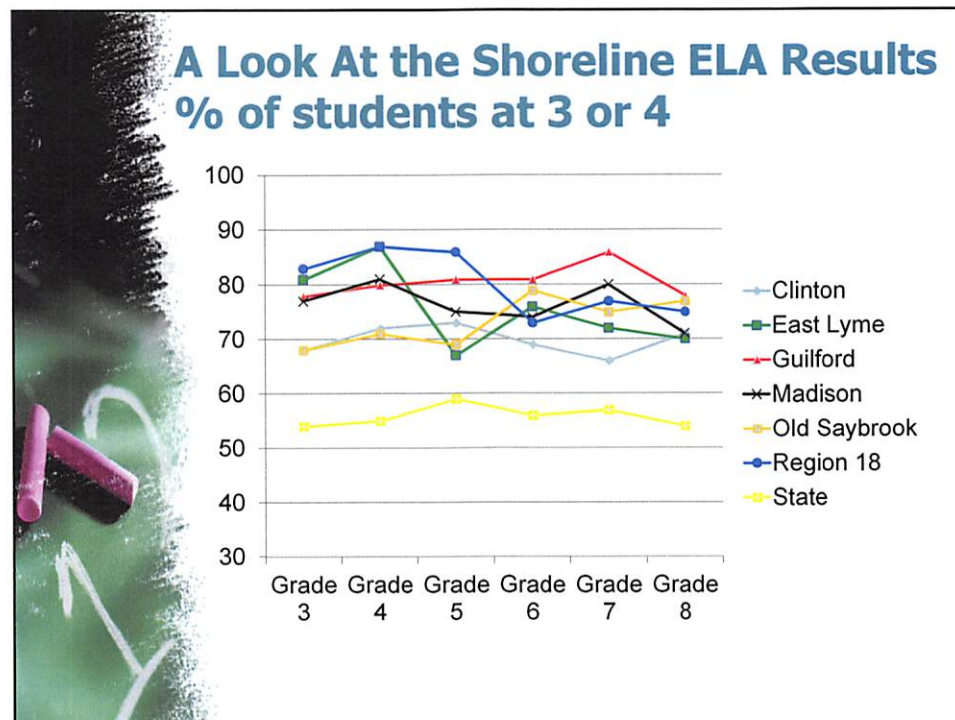
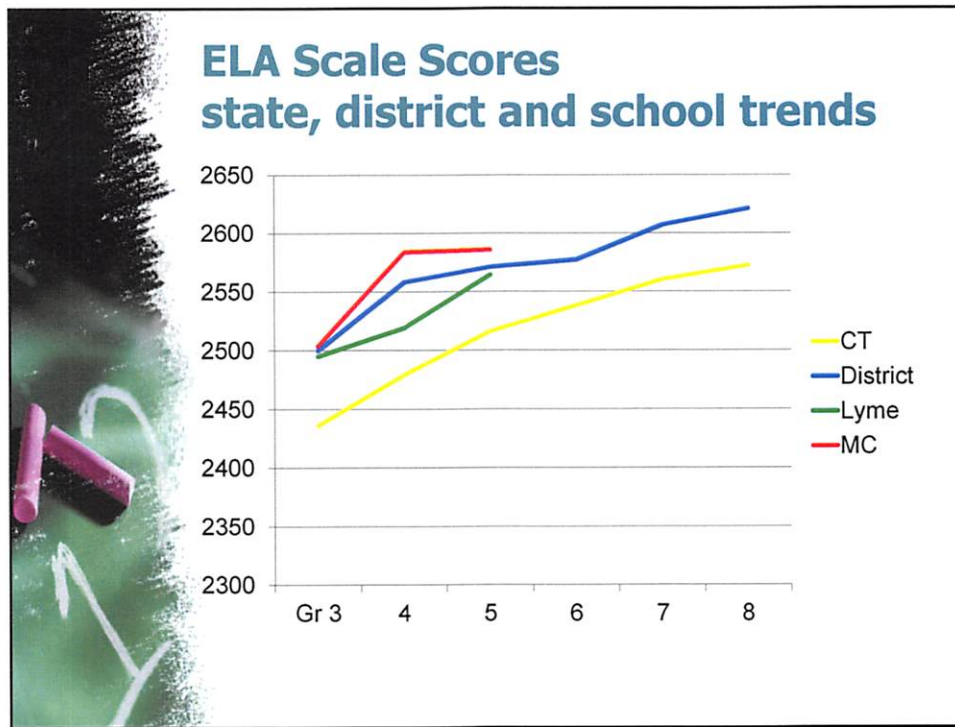
- Level 1 = Does not meet the achievement level
- Level 2 = Approaching the achievement level expected
- Level 3 = Meets the achievement level expected
- Level 4 = Exceeds the achievement level expected

Performance Results - ELA

Grade	Scale Score Reg 18	Scale Score State	% at 3 or 4 Reg 18	% at 3 or 4 State
3	2500	2436	83%	54%
4	2558	2479	87%	55%
5	2571	2516	86%	59%
6	2577	2538	73%	56%
7	2607	2560	77%	57%
8	2621	2572	75%	54%
11	2618		64%	

Average ELA Scale Scores by Level

Level	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 11
Level 4	2490-2623 2500	2533-2663 2558	2582-2701	2618-2724	2649-2745	2668-2769	2682-2795
Level 3	2432-2489	2473-2532	2502-2581 2571	2531-2617 2577	2552-2648 2607	2567-2667 2621	2583-2681 2618
Level 2	2367-2431	2416-2472	2442-2501	2457-2530	2479-2551	2487-2566	2493-2582
Level 1	2114-2366	2131-2415	2201-2441	2210-2456	2258-2478	2288-2486	2299-2492



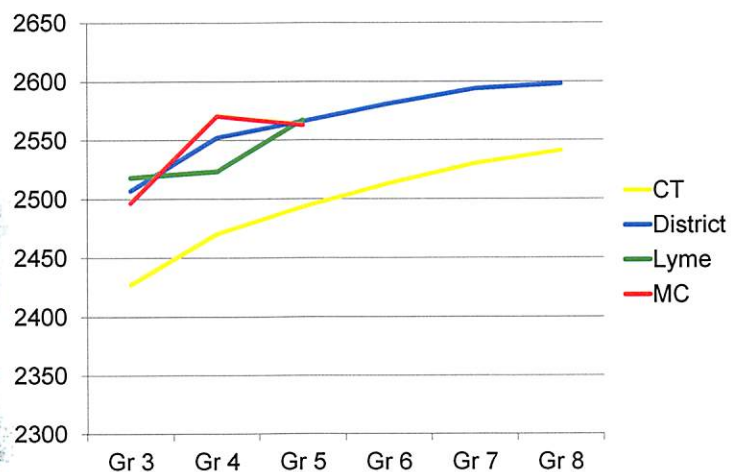
Performance Results - Math

Grade	Scale Score Reg 18	Scale Score State	% at 3 or 4 Reg 18	% at 3 or 4 State
3	2507	2427	90%	48%
4	2552	2470	86%	44%
5	2566	2493	75%	37%
6	2581	2513	63%	37%
7	2594	2530	65%	39%
8	2598	2541	50%	37%
11	2592		49%	

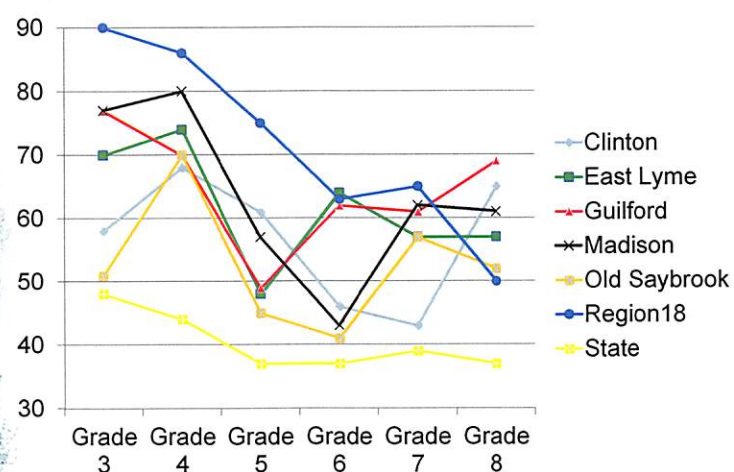
Average Math Scale Scores by Level

Level	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 11
Level 4	2501-2621 2507	2549-2659 2552	2579-2700	2610-2748	2635-2778	2653-2802	2718-2862
Level 3	2436-2500	2485-2548	2528-2578 2566	2552-2609 2581	2567-2694 2594	2586-2652 2598	2628-2717
Level 2	2381-2435	2411-2484	2455-2527	2473-2551	2484-2566	2504-2585	2543-2627 2592
Level 1	2189-2380	2204-2410	2219-2454	2235-2472	2250-2483	2265-2503	2280-2542

Math Scale Scores state, district and school trends



A Look At the Shoreline MATH Results % of students at 3 or 4



Instructional Implications Reflecting on District & Teacher Practices

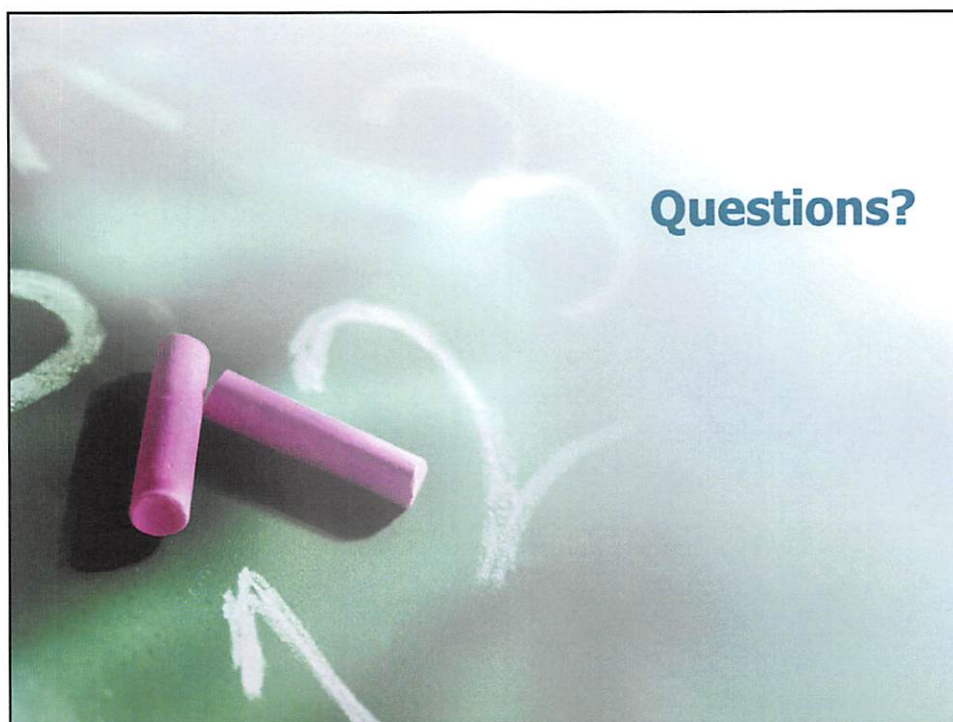
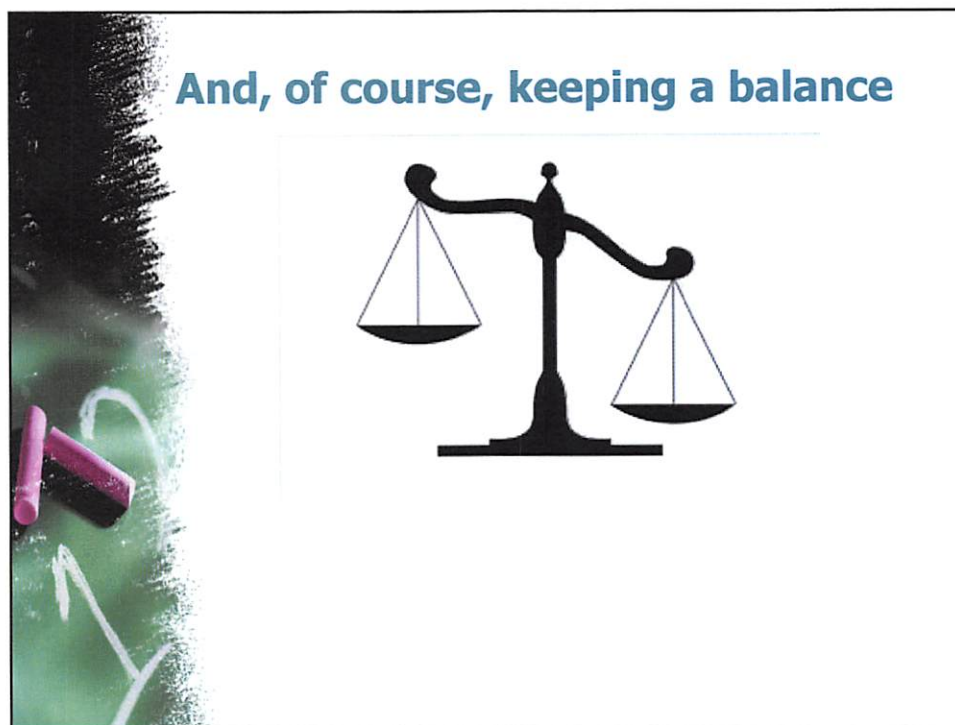
Name	SBAC ELA Scale Score	Level	Reading	Listening	Writing	Research	Gr 4 Fall Rdg Scantron	Gr 4 Spring Rdg Scantron	Scantron
Sally	2548	4	2	2	1	1	2631	2873	242
Joe	2569	4	2	2	2	1	2831	2989	98
Andy	2488	3	2	1	2	1	2819	2985	166
Theresa	2489	3	2	2	1	1	2307	2583	276
Mabel	2449	2	1	1	1	1	2438	2635	197
Kenny	2490	3	2	2	1	1	2783	2776	-7
Class	2506	3.2	1.8	1.7	1.3	1	2645	2807	162
District	2558	3.6	1.6	1.4	1.6	1.6	2688	2889	201
							-43	-82	-39

Using the Data

Curriculum
adjustments at
the District
and grade
level

PD Planning

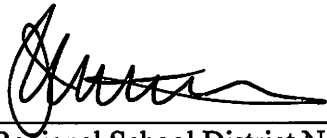
Evaluation
Goals for
Teachers and
Administrators



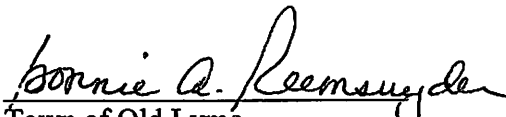
Memorandum of Agreement

The Regional School District No. 18 Board of Education (hereinafter the "Board") and The Town of Old Lyme, Connecticut (hereinafter the "Town") hereby agree to the following:

1. This document shall describe the terms of agreement for the "Bus Barn" property located at 109 Four Mile River Road in Old Lyme, Connecticut.
2. The attached spreadsheet will provide a payment schedule for the fiscal year ending June 30, 2011 through the fiscal year ending June 30, 2022.
3. All previous payments from the fiscal year ending June 30, 2011 through the fiscal year ending June 30, 2015 will remain the same as noted on the attached spreadsheet.
4. Future payments, beginning with the fiscal year ending June 30, 2016 and ending with the fiscal year ending June 30, 2022, will not include interest payments as approved by the Town's Board of Selectmen at their March 11, 2015 meeting.
5. All future payments, beginning with the fiscal year ending June 30, 2016 and ending with the fiscal year ending June 30, 2022, will go directly toward the principal until it is paid off.
6. At the Board's November 19, 2008 meeting, the Board agreed to specify in its request for transportation services that the buses would be parked on Town property at Four Mile River Road for two consecutive five year contracts and that the Board would not be responsible for paying the lease.
7. Should the Board choose to continue to use the bus barn property beginning with the fiscal year ending June 30, 2023, a rental payment amount will be negotiated between the Town and the Board.


Regional School District No. 18
Board of Education

Dated: 9/4/2015


Town of Old Lyme

Dated: 9/4/2015

**Town of Old Lyme Bus Barn
Repayment of \$575,000 Expense**

Year	Principal	Interest		Principal	Total
		Rate	Interest		
1 FYE 6/30/11	\$575,000	2.000%	\$11,500	\$38,500	\$50,000
2 FYE 6/30/12	\$536,500	2.000%	\$10,730	\$39,270	\$50,000
3 FYE 6/30/13	\$497,230	2.500%	\$12,431	\$37,569	\$50,000
4 FYE 6/30/14	\$459,661	2.500%	\$11,492	\$38,508	\$50,000
5 FYE 6/30/15	\$421,152	3.250%	\$13,687	\$36,313	\$50,000
6 FYE 6/30/16	\$384,840	0.000%	\$0	\$60,000	\$60,000
7 FYE 6/30/17	\$324,840	0.000%	\$0	\$60,000	\$60,000
8 FYE 6/30/18	\$264,840	0.000%	\$0	\$60,000	\$60,000
9 FYE 6/30/19	\$204,840	0.000%	\$0	\$60,000	\$60,000
10 FYE 6/30/20	\$144,840	0.000%	\$0	\$60,000	\$60,000
11 FYE 6/30/21	\$84,840	0.000%	\$0	\$42,420	\$42,420
12 FYE 6/30/22	\$42,420	0.000%	\$0	\$42,420	\$42,420
Total			\$59,840	\$575,000	\$634,840

Total authoirzation	675,000
Total spent	650,473

Funding:

Revalv Fund	200,000
Parking Lot Fund	175,000
Landfill Fund	200,000
General Fund	75,473
Total	650,473