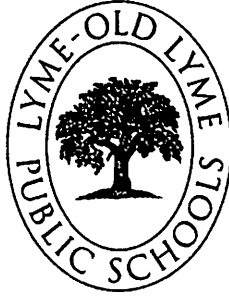


LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas



Challenging * Achieving * Excelling

REGION #18

Regular Board of Education Meeting

Center School

October 5, 2016

Board Present: Michelle Roche, Chairwoman; Beth Jones, Vice Chair; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Erick Cushman; Diane Linderman; Nancy Lucas Edson; Mary Powell St. Louis; Stacy Winchell

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Principal of Lyme-Old Lyme Middle School; Melissa Dougherty, Director of Special Services; Patricia Downes, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Glynis Houde, AFT Representative; Matthew McCarthy, High School Student Representative; Bonnie Ambruso, 2016-2017 Teacher of the Year; Dawn Colonna, 2016-2017 Staff Member of the Year; and various district staff members

I. Call to Order

The meeting was called to order at 6:34 p.m. by Chairwoman Roche. The Pledge of Allegiance was recited.

II. Approval of Minutes

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Winchell, to approve the minutes of Regular Meeting of September 7, 2016 as presented.

VOTE: the Board voted unanimously in favor of the motion.

III. Visitors

1. Recognition of Teacher of Year and Non-Certified Staff Member of the Year

The Board recognized Dawn Colonna, secretary at the high school, for being named the 2016-2017 Non-

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Certified Staff Member of the Year and Bonnie Ambruso, physical education teacher at Lyme Consolidated School, for being named the 2016-2017 Teacher of the Year.

2. Public Comment

There was no public comment.

3. Report from Student Representatives

Matthew McCarthy reported on the following activities taking place at the schools:

At LOLHS: After a quiet September, the school year begins to ramp up in October. Representatives from numerous colleges and universities have begun their recruiting visits to the high school. Seniors have begun the college application process. This past weekend, the Robotics program hosted 17 other schools for the annual Bash at the Beach robotics competition. Last Friday, the school held the second annual Summer Reading Celebration. The event featured three local authors and school-wide book chats. This weekend is the first of four scheduled homework free weekends. On October 13, the Academic Letter Breakfast will be held to honor those students who have maintained a cumulative GPA of 90 or better for six straight semesters. October 14 is eat with a teacher day. On October 19, the 10th and 11th graders will take the PSAT exam and the 9th graders will take the 8/9 PSAT. The last week of October will conclude with the school's annual Spirit Week.

At LOLMS: The PTO sponsored 6th grade trip to Bushy Hill and the home-based leadership program for 7th and 8th graders put on by Empower Leadership were a huge success. A few changes were made to the Bushy Hill program that sparked greater connections for advisory groups, and the 7th and 8th graders enjoyed their "upgrade" to group problem solving and perspective talking through shared activity and leadership. The first dance of the season, which always has a large turnout, took place on September 23. All of the fall sports and fall clubs/intramurals are up and running. Twenty activities are now offered over the course of the school year for students to participate in, most run by the middle school staff after school and/or on weekends. The students are also working hard in classrooms too. The Student Success Rubric was shared with students and parents as the new means to communicate student progress at the mid-way point in the quarter. The rubric helps identify behavioral attributes that contribute to academic success while promoting a growth mindset.

At Lyme Consolidated School: The Back to School night was held on September 22 with over 70% of the parents attending. At the first Town Meeting on September 23, the entire Lyme School staff and all of the students honored Bonnie Ambruso for being named Region 18 "Teacher of the Year." The next PTO meeting is on October 13 from 5:30 to 6:30 p.m. Family Math Night (for all grade levels) is scheduled for October 13 from 6:30 to 7:30 p.m. The PTO School Book Fair will run the week of October 17-21.

At Mile Creek School: On September 29, Mile Creek hosted Parent Back to School Night. The staff was delighted with the large number of parents who joined them to learn of the learning opportunities provided by Mile Creek School. On October 4, the student body was treated to a program called The NED Show. NED stands for Never give up; Encourage others; and Do your best. This all-school assembly emphasized the concepts of: focus and persistence; kindness and shared learning; diligence and excellence. This program integrated the school's message of kindness and responsibility with the districtwide initiative of Growth Mindset. On October 12, the 3rd graders have been invited by First Selectman Bonnie Reemsnyder to visit Town Hall, followed by a visit to the Florence Griswold Museum for the faerie village exhibit. October 13 is a day packed with many events. It's school picture day; the 1st grade visit to the apple orchard; and the school kicks off their partnership with the Connecticut Audubon Society with the 5th grade using the school grounds to study bird ecology, which fits in directly with the new science standard on matter and energy in organisms and ecosystems. On October 14, the Old Lyme Fire Department will visit the school for Fire Prevention Day. October 20 is Family Math Night developed by Karen Pasiuk, Math Implementation Coach for the District. On October 21, Mile Creek PTO will sponsor its annual Trunk or Treat, a fun event with costumes, decorated cars and vans...and special treats and prizes for the children. On October 27, the 1st graders will showcase their musical talents in the program "Apples to Apples."

In the Preschool Program: the preschool hosted their Open House on September 27. It was very well attended and parents enjoyed learning about the PreK curriculum and viewing the colorful artwork their children created. The PreK will be very busy during October. They will be studying apples and pumpkins and learning about the color orange. Included in their theme this month is community helpers and safety. There are two field trips planned, one to the Scott's Family Farm Apple Orchard. They will also be visiting the Florence Griswold Museum to see the faerie village display. Students have begun their horseback riding at High Hopes.

Mrs. Roche extended an invitation to the student representatives, Maddie Zrenda and Matt McCarthy, to attend the CABE/CAPSS Convention held on November 18.

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviasser reviewed the October Personnel Report which listed one new hire and several resignations and one retirement in December (Nancy Lucente, Middle School Special Ed Teacher).

Mr. Neviasser reviewed the October Enrollment Report which reflected a total of 1302 students enrolled. Mr. Neviasser has requested updated enrollment projections from both NESDEC and Peter Prowda and, upon receipt of those reports, will review them with the enrollment committee. This new information will be examined as it relates to the official enrollment count of October 1. The October 2016 enrollment report indicates that 79.3% of the students are from Old Lyme, while 20.7% of the students are from Lyme. This is the exact percentage from October 2015 when 20.7% were from Lyme and 79.3% were from Old Lyme. Billings to the towns are based on an average of the October 1 and April 1 student

counts. Mr. Neviaser also reviewed the fluctuations in numbers from June 2016 to October 2016 for the outplaced special education students and those students attending magnet or technical schools.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary for the period ending September 30, 2016. Comparing year over year shows a slight increase, at this point, mostly due to timing and payment of invoices. It is very early in the fiscal year for any trends to reveal themselves.

Of note:

Certified and Non-Certified Salaries: one additional YTD in 16-17.

Administrative Services: Reclassification of tech spending.

Mrs. McCalla reviewed the Contingency Maintenance Report which reflected a balance of \$127,521. She noted that there are no changes to the contingency from last month. The majority of the expenditures and encumbrances are due to the water supply situation on the main campus.

V. Educational Presentation

1. High School Annual Report

James Wygonik, Principal of Lyme-Old Lyme High School, gave a presentation on the achievements of Lyme-Old Lyme High School. His report included indicators of success, highlights from the 2015-2016 school year, and some new initiatives. A copy of his report is attached to these minutes for informational purposes.

Discussion followed the presentation on the following subjects: persistence rate for those college freshmen continuing to sophomore year; percentage of students that graduate college in 4 years; homework free weekends that are offered several times a year at the high school; and using the presentation's data on success of students to market the district.

VI. Chairman & Board Report

Mrs. Roche reported on her attendance at a recent meeting of the LEARN Board. She shared an idea on consolidating some of the Board standing committees so as to get more work accomplished with more membership on the committees. The Board discussed the pros and cons of this consolidation initiative.

Mrs. Roche reported that she attended the most recent Education Foundation meeting and noted that are looking for new members. She thanked the foundation for their recent \$2,000 donation to the middle school math department to purchase resources to support Paula Gaudet's pre-engineering STEM type applications in her math instruction.

Mrs. Roche commended Superintendent Neviaser on his recent presentation given to the Community Connections membership on the district's marketing initiative. Mrs. Roche stated that the presentation was excellent and well received.

VII. New Business

1. Approval of Field Trip Request

The Board reviewed a request from the high school for the mock trial students to attend the Harvard University mock trial workshop. The following details were provided:

Departure: Friday, November 11, from Old Saybrook traveling on Amtrak (leave at 6:00 p.m. and arrive Boston at 8:00 p.m.).

The students and chaperones will take a public subway to the Courtyard Marriot Cambridge Hotel in Cambridge, MA.

Stay 2 nights in the hotel; 4 students per room (3 rooms) + one room for adult chaperones.

Harvard provides a shuttle bus from the hotel to the university.

Students are in legal trial workshops all day Saturday and Sunday morning. They compete in a trial on Sunday at 3:00 p.m. The workshops are led by Harvard's mock trial team which is #1 in the nation.

Return Sunday night, usually arriving at the train station at 11:30 p.m.

The cost is:

Workshop: \$150 per student

Train: \$80

Hotel: \$180 per student (that covers the cost of the chaperone room).

Students pay for themselves. In the past, donations have been received to offer scholarships or off-set the cost.

MOTION: Mrs. Wilczynski made a motion, which was seconded by Mrs. Linderman, to approve the mock trial field trip request to Harvard University as presented.

VOTE: the Board voted unanimously in favor of the motion.

2. Appropriation to Reserve Fund for Capital and Nonrecurring Expenditures

Mrs. McCalla explained that Connecticut General Statute Sec. 10-51(d)(2) allows regional boards of education to appropriate up to 1% of the current fiscal year's budget to a reserve fund for capital and non-recurring expenditures. The unaudited budget balance for fiscal year 2015-2016 is \$505,308. The Board of Education may appropriate up to \$334,703 to the reserve fund. Mr. Neviasser noted that this was an unaudited amount and was subject to change.

MOTION: Mrs. Lucas Edson made a motion, which was seconded by Dr. Powell St. Louis, to appropriate \$334,703 to the reserve fund for capital and nonrecurring expenditures.

VOTE: the Board voted unanimously in favor of the motion.

3. Cisco/HP/VMware Server and Switch Service Agreements

Mr. Neviasser reviewed the following background information on this agenda item:

The district maintains extended warranty service contracts on all of the district wide major network equipment provided by Cisco, HP, and VMware. These service contracts are direct from these vendors and provided through the technology service contractor, Connecticut Computer Services.

MOTION: Mr. Cushman made a motion, which was seconded by Dr. Goulding, to approve the annual renewal of the Cisco/HP/VMware server and switch service agreements through Connecticut Computer Services for \$40,142.

VOTE: the Board voted unanimously in favor of the motion.

4. 2017-2018 Budget Calendar

Mr. Neviaser reviewed the 2016-2017 budget calendar with the Board to ensure their availability for the numerous meetings.

5. Policy Review

Mrs. Linderman, Policy Chair, and Mr. Neviaser reviewed the following recommended policy changes with the Board:

Students Policy #2310 Use of Electronic and Telecommunications Devices – to be deleted entirely.

Instructional Policy #3410 – Acceptable Technology Use and Regulations for same policy – new revised policy wording with the recommendation that this new policy replace the current Policy 3410.

Personnel Policy #5282 Acceptable Technology Use (Staff) – new revised policy (same wording as Policy 3410) to replace former Policy #5282 Acceptable Staff Use of Computer & Technology Resources, Other Networks & Internet Safety.

This is a first read of these policies and no Board action was necessary.

Mr. Neviaser discussed the security measures in place on the student issued laptops when they are connected to the district's network.

VIII. Old Business

1. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

2. Reports of Committees

- a. *Facilities*. The group met earlier in the evening at Lyme School where discussion on the five year plan and upcoming projects took place. It was reported that this committee also discussed the new oil tank that was installed beneath the Center School parking lot. Upon installation, water was found to be plentiful in this area and might be used as a field irrigation source. The committee is waiting to see

the change orders from the installation of the oil tanks before they decide what projects to pursue. Dr. Goulding reported that they are also going to form a committee to study the feasibility of a turf field. He asked that Board members send him names of community members interested in serving on this committee (those for and against turf field) so that they have a balanced committee.

- b. *Building*. No report.
- c. *Technology*. No report.
- d. *Policy*. This committee will meet next on October 19 at 5:30 p.m.
- e. *Communications*. Minutes from the September 28, 2016 meeting of this group were shared with the Board. Mrs. Roche noted that a marketing division of the *New London Day* called D2 Media would be printing and mailing the *Focus on Education* newsletter in full color. In addition, there will be standard sections relating to curriculum, student life, faculty, upcoming dates of distinction, indicators of success, and updates to facilities.
- f. *Finance*. This group will meet next on October 19 at 6:30 p.m.
- g. *Human Resources*. No report.
- h. *Enrollment & Equity*. No report.
- i. *LEARN*. No report.

IX. Correspondence

Mrs. Roche updated the Board on a parent issue concerning lunch charges.

X. Executive Session

Upon motion by Mrs. Linderman and seconded by Dr. Goulding, the Board voted unanimously to move into executive session for the purpose of discussing a litigation matter.

XI. Adjournment

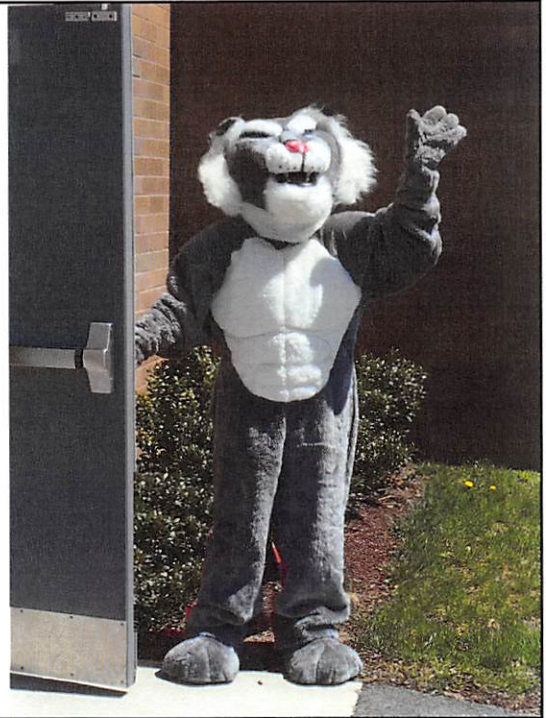
The regular meeting adjourned at 8:57 p.m.

Respectfully submitted,

Rick Goulding, Secretary

Lyme-Old Lyme High School

October 5, 2016



❧ Indicators of Success

❧ Highlights of 2015-16

❧ Balancing the Ride



Indicators of Success

Advanced Placement (AP)

Year	2014-15	2015-16
Courses	14	16
Students	118	132
Exams	237	244
3 or Better	75%	81%

Group	Mean Score
LOLHS	3.41
Connecticut	3.24
United States	2.85
Global	2.87



Early College Experience (ECE)

University of Connecticut

Courses

Spanish Conversation and Culture
 Spanish Intermediate Composition
 Biology
 Physics 1
 Drawing



79 students earned
 UConn credit



College Career Pathways

Three Rivers Community College

Partnership with Three Rivers Community College

Four Teachers Associated with the Program

Three Classes: Engineering, Web Design, Algebra II

Current Enrollment approximately 80 students



Indicators of Success

% of Students Enrolled in College the
Fall Immediately after Graduation.

Class	Lyme-Old Lyme	National Average
2012	79%	69%
2013	79%	69%
2014	88%	68%



Indicators of Success

Class	Within the First Year	Within the First Two Years
2012	81%	87%
2013	82%	84%
2014	91%	94%



Indicators of Success

Persistence: Freshmen to Sophomore Year

Class	Lyme-Old Lyme	National Average
2012	96%	71%
2013	96%	72%
2014	93%	72%



Indicators of Success

Time to Graduate

Class	Time	Lyme-Old Lyme	National Average
2008	4 Years	49%	N/A
	6 Years	69%	60%
2009	4 Years	44%	N/A
	6 Years	61%	53%



Highlights of 2015-16

U.S. News Gold Medal School
 Greater Middlesex County Math League Champions
 UCONN Geo-Challenge
 CECA Technology Award
 Community Service participated in over 15 initiatives
 Flight of the [Osprey](#)
 Governor's Scholar
 The Tech Team
 35 Clubs and Organizations



Athletics

75% Student Participation

Michael's Cup Award



28 - 1st Team All Conference
 4 - Conference Players of the Year
 3 - Conference Coaches of the Year
 5 - Conference Championships
 30 - All State Athletes
 1 - State Player of the Year
 1 - State Championship
 2 - State Runners-Up

1 - All-American
 1 - Academic All-American
 2 - School Records
 34 - SLC Scholar Athletes
 2 - CIAC Scholar Athletes
 37 - *The Day* All-Area Players
 3 - *The Day* Players of the Year



Art

2016 Connecticut Scholastic Art Awards:

Connecticut Art Education Association Top Painting in State

Blick Award: Best Traditional Media

Gold Key for Best Charcoal Drawing

Gold Key for Best Graphite Self-Portrait

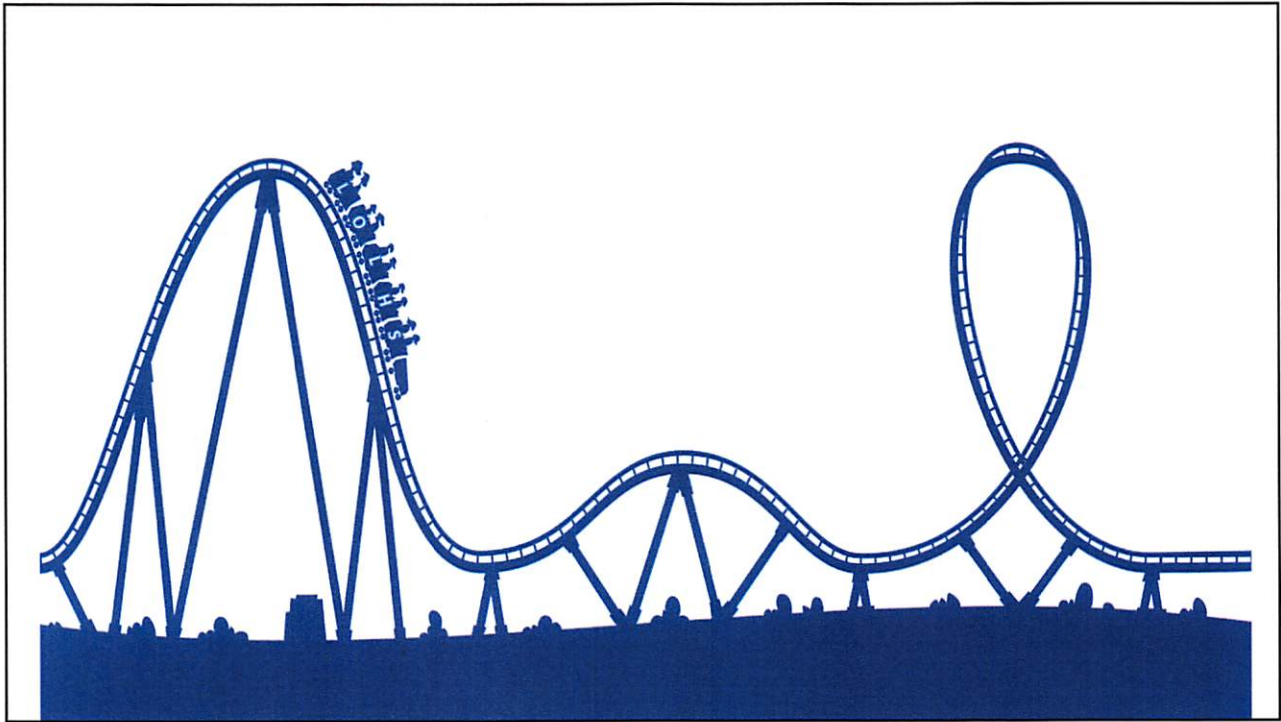
Future Choices Art Show:

Placed First: Second: and Third in drawing.

Placed First and Second in painting.

Shoreline Art Alliance: Best Art Program Award





Balancing the Ride

Advisory

Summer Reading Celebration

Eat with a Teacher

Homework Free Weekends

