

# LYME-OLD LYME SCHOOLS

*Regional School District #18*

*A Private School Experience*



*in a Public School Setting*

## **MINI GRANT PROGRAM MEMORANDUM**

The following information outlines the mini grant incentive available to all District staff through the Career Incentive Committee (CIC).

### Committee Members:

- Michelle Dean; Central Office
- Crystal Adanti; Lyme School
- Jennifer Pitman; Mile Creek
- Steffie Homiski; LOLMS
- Dawn Kelley; LOLHS

### Mini Grant Program Mission

The goal and purpose of the CIC Mini Grant Program is to provide faculty and staff with the opportunity to request funding for unexpected projects not previously included in the budget. All proposed projects should be consistent with the policies of the Region 18 Board of Education. The CIC seeks applications for projects that support student learning, directly impact classroom instruction and will develop the current curriculum.

### Application Submission Dates

Applications are accepted on a rolling basis and are reviewed virtually by committee members.

### Who is eligible?

All Region 18 faculty and staff members are eligible to apply for mini grant funding.

### Types of Applications

Please take a moment to review [previous project summaries](#) approved by the Region 18 CIC available on Canvas. Application instructions are outlined on page 2 of this document.

## **Application Instructions**

1. Complete and submit your mini grant application via the Google Form: [Application for Mini Grant](#).
  - a. You can also access this link directly through Canvas, the Region 18 website, or by requesting it from your CIC building representative.
2. Once your mini grant application is submitted, your submission is received by [Steffie Homiski](#) (Committee Coordinator) who will distribute it to each committee member for review.
3. If approved, please contact [Michelle Dean](#) at Central Office so that she can assist you with planning for the receipt of your funds.